

March 1, 2014

## Legal Notice

### WORKFORCE INVESTMENT ACT (WIA) REQUEST FOR PROPOSAL

West Tennessee Workforce Investment Board and Southwest Human Resource Agency, Administrative Entity for LWIA -11, are soliciting proposals from qualified organizations for the operation of federally funded Workforce Investment Act (WIA) Title I Youth employment and training programs for the period of July 1, 2014 through June 30, 2015, in the following 8 counties: Chester, Decatur, Hardeman, Hardin, Haywood, Henderson, Madison and McNairy.

The West Tennessee Workforce Investment Board and the Youth Council wish to solicit proposals from qualified agencies who can design a comprehensive youth training program that focuses on enhanced case management, counseling and mentoring, along with work preparation, soft skills training, tutoring and GED prep.

Formal case management services must be in place to address all barriers which impair successful workforce development. The successfully funded program will evaluate the life circumstances of the participant and develop a plan that addresses individual needs. This enhanced case management program should be a formal design that will look at not only the educational background of the individual but the socioeconomic background.

Interested agencies, organizations and other entities are invited to submit a proposal. The administrative entity of WIA -11 shall give priority to proposals demonstrating: (1) Adequate financial resources or the ability to obtain them; (2) The ability to meet the program design specifications at a reasonable cost, as well as the ability to meet performance goals; (3) A satisfactory record of past performance including demonstrated quality of training; (4) The ability to provide services that can lead to the achievement of competency standards for participants with identified deficiencies; (5) A satisfactory record of integrity, business ethics, and fiscal accountability; (6) The necessary organization, experience, accounting, and operational controls; and (7) The technical skills to perform the work.

The deadline for submitting proposals is 4:00PM, Tuesday, April 8, 2014. Proposals may be submitted before the deadline date. Providers will be selected for funding under this request for proposal depending on performance and availability of funds.

The Request for Proposal package is available for download at [www.westtennesseecareers.org](http://www.westtennesseecareers.org). You may also email a request to Betsy Pickler, Youth Program Coordinator at [bpickler@swhra.org](mailto:bpickler@swhra.org).

For additional information contact:

Betsy Pickler  
Youth Program Coordinator  
Fax: 731-983-3149  
Email: [bpickler@swhra.org](mailto:bpickler@swhra.org)

The West Tennessee Workforce Investment Board administered through Southwest Human Resource Agency is an equal opportunity employer program and auxiliary aids service (ADA) is available upon request to individuals with disabilities. TDD 1-800-484-0298. WIA funds are received through the Tennessee Department of Labor and Workforce Development.