

**West Tennessee Workforce Development Board**  
**Local Workforce Development Area 11**  
**www.westtennesseecareers.org**

Board Meeting Minutes

February 22, 2018

**Board Members Present:**

Kristie Bennett	Dawn Bramblett (P)	Vickie Bunch	Craig Butler	Donna Butler
Pam Durbin	Ben Ferguson (P)	Tim Ferguson (P)	David Hunt (P)	David Johnson
Ricky King	Bob McNutt	Linda Randolph (P)	John Smith (P)	Stewart Stanfill
Joe Stephens (P)	Jeff Thomas	Andy Weeks		

**Board Members Absent:**

Gem Bell	Joe Coleman	Adren Crawford	Allana Hamilton
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**Board Staff Present:**

Jimmy Bell	April Brown	Lucy Locke	Kena Hamm
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**Guests Present:**

Dwain Seaton	Mike Smith	Jimmy Honen	Madeline Johnson	Amy Faulkner
Mark Chandler	Horace Chase	Joe Barker	Angie Scott	Merita Stone
Gina Abbott	Chelsey Scott			

**Welcome and Roll Call:**

Chairman Craig Butler welcomed members, introduced Andy Weeks as a new member representing Labor and guests. Roll call vote indicated a quorum was present.

**Approval of prior meeting minutes:**

A motion to approve the October 26, 2017 meeting minutes was made by David Johnson and seconded by Ricky King. All were in favor. Motion passed.

**Old Business:** No business at this time

**New Business:**

The Executive Committee made a recommendation that the Board approve Board Staff to issue new RFP as needed. David Johnson motion to approve and opened for discussion. During discussion, Craig Butler noted that WIOA is at risk to lose approximately \$300,000 due to the Service Provider not meeting MPCR goal. The Board will be updated monthly on performance and MPCR. Second by Kristie Bennett. Motion passed.

The Executive Committee made a recommendation that the Board approve LWDA-11 policies. David Johnson motion to approve. Second by Pam Durbin. Motion passed

**Reports:**

WIOA, Financial, American Job Center, OSO and the Adult Education reports were included in each member's packet. Jimmy Honen gave an overview of the financial report. Mark Chandler gave a BST and West TN Regional Planning update.

**Other:** Removal of Board members with 3 consecutive absences. There are no members with 3 consecutive absences at this time.

A motion to adjourn was made by David Johnson and seconded by Donna Butler. Meeting adjourned.

Motioned to Approve by Joe Stephens Second by: David Hunt Date: 4-26-18