

**West Tennessee Workforce Development Board
Local Workforce Development Area 11
www.westtennesseecareers.org**

Executive Committee Meeting via Conference Call

March 12, 2018

Members Present

Craig S. Butler Kristie Bennett Jeff Thomas Tim Ferguson

Board Staff Present

Jimmy Bell April Brown

Approval of prior meeting minutes:

A motion to approve the October 26, 2017 meeting minutes was made by Kristie Bennett and seconded by Jeff Thomas. Motion passed.

New Business

Motion to approve the use of gas cards as a supportive service by Tim Ferguson. Second by Jeff Thomas.

Roll call vote:

YES _____ **NO**

Craig Butler
Jeff Thomas
Kristie Bennett
Tim Ferguson

Motion Passed.

Other

Kristie Bennett will check on how other LWDA's are doing RFPs and get back with Executive Committee within the next week.

Craig Butler suggests that Board staff review proposals and make recommendations to Executive Committee. The Executive Committee will make the final decision. Any proposals that come in over budget will not be considered.

Adjournment

Tim Ferguson motioned to adjourn. Second by Kristie Bennett. Meeting adjourned.

Motioned to Approve by: Kristie Bennett Second by: Gem Bell Date: 4-26-18