

**SOUTHWEST LOCAL WORKFORCE DEVELOPMENT BOARD**

**1527 White Avenue  
Henderson, TN 38340  
(731) 989-5111**

**Effective Date: June 19, 2018**

**Duration: June 30, 2020**

**Local Workforce Investment Area 11 Policy Memorandum # 13-01**

**Topic:** On-the-Job Training

**Subject:** On-the-Job Training Minimum Starting Salary

**Purpose:** The purpose of this memorandum is to inform SOUTHWEST Tennessee LWDB Staff, as well as One-Stop Operator and Service Provider contracted staff of SOUTHWEST LWDB, that the minimum starting salary for any WIOA On-the-Job Training enrollee is \$9.50 per hour.

**Contact:** Questions regarding this policy should be addressed to Jimmy Bell, SOUTHWEST LWDB Director, at SWHRA, 1527 White Avenue, Henderson, TN 38340. Phone: (731) 983-3688. Email: [jbelle@swhra.org](mailto:jbelle@swhra.org).

  
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**Craig S. Butler, Board Chairman**