

West Tennessee Workforce Development Board
Local Workforce Development Area 11
www.westtennesseecareers.org

Board Meeting Minutes

April 26, 2018

Board Members Present:

Gem Bell	Kristie Bennett	Dawn Bramblett	Vickie Bunch	Craig Butler (P)
Adren Crawford (P)	Pam Durbin (P)	Ben Ferguson	Tim Ferguson	Allana Hamilton
David Hunt	David Johnson	Ricky King (P)	Bob McNutt (P)	Linda Randolph
Stewart Stanfill	Joe Stephens	Andy Weeks (P)		

Board Members Absent:

Donna Butler	Joe Coleman	John Smith	Jeff Thomas
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Board Staff Present:

Jimmy Bell	April Brown	Lucy Locke	Kena Hamm
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Guests Present:

Amy Faulkner	Jeff Griggs	Dwain Seaton	Mark Chandler	Madeline Johnson
Jimmy Honen	Merita Stone	Gina Abbott	Lisa Hankins	Joe Barker
Angie Scott	Mike Smith			

Welcome and Roll Call:

Vice-Chairman Tim Ferguson welcomed members and guests. Roll call vote indicated a quorum was present.

Approval of prior meeting minutes:

A motion to approve the February 22, 2018 meeting minutes was made by Joe Stephens and second by David Hunt. All were in favor. Motion passed.

Old Business:

The Board was updated on the release of the Request for Proposals (RFP) for Service Provider and One-Stop Operator. The RFPs were released via website on April 25, 2018. A notice also was run in the paper along with a mass email notification being sent out. Joe Barker, SWTDD Director, questioned the issuance of a new RFP instead of re-negotiating terms with SWTDD. Mr. Barker also voiced concerns about his employees' job status. Mayor Dwain Seaton stated that he feels that most issues have been miscommunication, misunderstanding and lack of communication. Vice-Chairman Tim Ferguson will appoint a committee to review the current contract between Southwest Human Resource Agency and Southwest Tennessee Development District.

New Business:

Union University has requested for the EDGE program be added to the Eligible Training Provider List (ETPL). TCAT Jackson has requested that the Advanced Manufacturing Technology program be added to the ETPL. Motion to approve both request made by Kristie Bennett; Second by Dawn Bramblett. All were in favor. Motion passed.

Reports:

WIOA, Monitoring, Financial, American Job Center, and the OSO reports were included in each member's packet. Jimmy Honen gave an overview of the financial report. Mark Chandler gave an update on the Business Service Team activities.

Other:

Joe Barker, SWTDD Director, handed out a memo to the Executive Committee members during the Board meeting regarding the receipt of administrative funds. Vice-Chairman Tim Ferguson stated that he will look at different agency's guidelines. A special meeting will be called to review findings. The Board will be updated on the issue.

Removal of Board members with 3 consecutive absences; there are no members with 3 consecutive absences at this time.

Meeting adjourned

Motioned to Approve by David Hunt Second by: David Johnson Date: 07-26-18